

Establishment's Letter Head

Date

The Registrar
RAK Investment Authority
P.O. Box 31291, Al Jazeera Al Hamra
Ras Al Khaimah, UAE

Subject: **Request for Cancellation of Licence No.**

Dear Sir,

Kindly be informed that I have decided to cancel the registration of my business, _____ under RAKIA licence registration no. _____, because I no longer intend to continue its operation.

Further, I hereby appoint Mr./Ms. _____ of _____ nationality, holding passport no. _____, to represent the company, sign, deliver and submit all documents related to the cancellation/liquidation of the said trade licence to RAKIA.

In this regard, I kindly request your consideration and approval of my request.

Sincerely yours,

Mr./Ms.
Owner/Manager

Note:

This letter is to be signed personally by the owner or his/her authorized person in front of RAKIA's representative(s). Otherwise, have this document attested by the UAE Embassy in the country or place where it is executed.